**Advance Excel Assignment 1**

**1. What do you mean by cells in an Excel sheet?**

Ans. A cell in Excel is a rectangular-shaped box on the spreadsheet and the basic unit of Excel. Cells are the intersection of columns (labeled as alphabets) and rows (labeled as numbers). Cells can store values in numbers, text, date format, the combination of numbers and texts, etc. There are 17179869184 cells i.e. around 17 billion cells in Excel.

**2. How can you restrict someone from copying a cell from your worksheet?**

Ans.

1. Select Review > Manage Protection.
2. To turn on protection, in the Manage Protection task pane, select Protect sheet. ...
3. By default, the entire sheet is locked and protected. ...
4. Optionally, to require a password to edit a range, select Range password, enter and confirm the password, and then select Save.

**3. How to move or copy the worksheet into another workbook?**

Ans. Click the sheet that you want to copy. On the Edit menu, click Sheet > Move or Copy Sheet. On the To book menu, click the workbook that you want to copy the sheet to.

**4. Which key is used as a shortcut for opening a new window document?**

Ans. To quickly create a new window document, press Ctrl+N.

**5. What are the things that we can notice after opening the Excel interface?**

Ans.

* Ans. Formula Bar. The Formula Bar is found just beside the Formula Quick Menu. ...
* Status Bar. The Status Bar in the bottom-left corner of the Excel window displays various information about the current mode of the workbook.
* Zoom Slider Control.

**6. When to use a relative cell reference in excel?**

Ans. Relative references are especially convenient whenever you need to repeat the same calculation across multiple rows or columns.